**Advanced Accounting Independent Study Agreement**

As an independent study student, one must be motivated to work at a steady pace to learn and demonstrate learning of the Accounting material. I am thrilled Accounting interests you and that you want to learn more! In order for the independent study format to work successfully, the teacher and student must agree to work in a partnership of learning. Please review the following roles and responsibilities:

**The teacher will:**

1. Provide a curriculum map and course outline/syllabus.
2. Provide examples of work for modeling (Working Together).
3. Monitor student pacing and assist to make adjustments as needed.
4. Frequently and consistently evaluate student work and progress and report to student in a timely manner.
5. Provide one-on-one mini lessons as time permits (in class, during plan, Seminar, after school by appointment).
6. Encourage the student to be an independent, self-motivated learner who evaluates his/her own learning progress as well.
7. Maintain an appropriate learning environment.
8. Provide meaningful learning opportunities outside the classroom (field trips.)

**The student will:**

1. Be prepared for a student-lead learning environment (self-directed/self-paced).
2. Maintain all course materials (book, portfolio, Aplia account).
3. Utilize Aplia online Accounting workbook and READ Accounting text as assigned
	1. Complete chapter worksheets
	2. Complete chapter On Your Own and Application/Mastery assignments
	3. Complete chapter study guides
	4. Complete online quizzes and submit to instructor
	5. Complete chapter tests
4. Keep open communication with instructor on course progress.
5. ![C:\Users\ameyer.PPS\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\68PZARY1\MC900311014[1].wmf]()Ask instructor for help as needed (make appointment if there is little time in class).
6. Complete EFE required job shadow.
7. Continue developing professional portfolio (update resume, etc.).
8. Be a resource to first-year Accounting students.
9. Be open to attending field trips.