Name:

Tutorial H1 Using Page Background (6 points)

1. Why would someone want to use a page background opposed to leaving it blank?

2. To start go to the and select .

3. To change the entire background of your document what group will you need to use?

4. How would you see a preview of the background on your document once you have opened the drop down?

5.  What are the shading styles you can use when having a gradient background?

6.  The background effects include Gradient, Pattern, , and text.